



Project name: _____

Room name: _____

Property / location: _____

Date measured: _____ Measured by: _____

Units: ☐ Feet / inches ☐ Metric

BASIC ROOM MEASUREMENTS

Room length: _____

Room width: _____

Ceiling height: _____

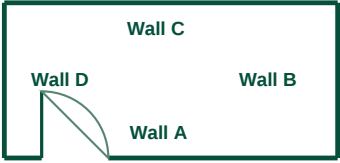
Floor area: _____

Ceiling area: _____

Room shape: ☐ Rectangle ☐ L-shaped
☐ Irregular ☐ Other

WALL MEASUREMENTS

Use the example at right, then keep the same labels on your room sketch.

Wall	Width	Height	Notes	WALL LABEL EXAMPLE
Wall A				 Example: make the entry wall Wall A, then label the other walls clockwise.
Wall B				
Wall C				
Wall D				
Additional				
Additional				

DOORS AND OPENINGS

Wall / location	Type	W	H	From corner	Swing	Notes

WINDOWS

Wall / location	W	H	From floor	From corner	Trim	Notes



Project: _____ **Room:** _____ **Date:** _____

FLOOR, CEILING, AND TRIM

Existing flooring material: _____ **Flooring condition:** _____
Ceiling type / condition: _____ **Baseboard height:** _____
Crown molding: _____ **Transitions to adjoining rooms:** _____
Door / window trim notes: _____

FIXED FEATURES AND UTILITIES

Check every item present, then mark its location on the room sketch.

- | | | |
|--|--|---|
| ☐ Electrical outlets | ☐ Light switches | ☐ Ceiling fixtures |
| ☐ Heating / cooling vents | ☐ Radiators | ☐ Plumbing connections |
| ☐ Gas connections | ☐ Built-in cabinets / shelves | ☐ Appliances |
| ☐ Fireplace | ☐ Columns / beams / soffits | ☐ Other fixed features |

Location / condition notes: _____

ROOM SKETCH

Show wall labels, doors and swings, windows, fixtures, outlets, plumbing, built-ins, and dimensions.

DRAW ROOM LAYOUT HERE

PHOTOS AND FILE REFERENCES

Photo numbers, filenames, estimates, or related documents:

FIELD NOTES, PROBLEMS, AND QUESTIONS

Existing conditions, decisions needed, or contractor questions:

FINISH THE ROOM RECORD IN NEXYBAY

Do not put this sheet away until the important information has been transferred to the app.

- | | | |
|---|--|--|
| ☐ Final measurements | ☐ Existing-condition photos | ☐ Notes and decisions |
| ☐ Follow-up tasks | ☐ Estimates or documents | |

Paper captures it on-site. NexyBay keeps it organized. Open: reno.nexybay.com

MEASURE TWICE BEFORE ORDERING MATERIALS.

Verify critical dimensions with the contractor, installer, or supplier responsible for the work.